



**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, September 13, 2022
Rotary Community Room

Attendees

Present: D. Cryderman (Library Director), N. Chappell (Chair), D. Normington, A. Miller, M. Erickson, M. O'Connor, E. Fisher, M. Byers, B. Peterson, D. Whiteway

Regrets: G. Scerbak (Vice-Chair)

Recording Secretary: N. Hojka

1. Call to order

Board Chair N. Chappell calls the meeting to order at 5:33 p.m.

1.1 Approval of Agenda

Removal of Item 2.1 Friendship Centre presentation cancelled.
Moved by M. O'Connor. Seconded by M. Byers. (22-035)

CARRIED

3. Consent Agenda

3.1 Approval of the minutes of the June 14, 2022 Board Minutes

3.2 Library Report

N. Chappell confirms the consent agenda is adopted.

4. Items for Information

The Board accepts the items for information as presented.

5. Items for Discussion/Action

5.1 Report Board Hours

Board members reported their volunteer hours for June, July, and August.

5.2 Community Foundation

D. Normington informed the board of the finance committee's discussions with the Community Foundation of NW Alberta and the potential to invest GPPL's reserves with the foundation. The committee will invite the CEO L. LaValley to the October meeting to answer questions from the board.

6. Items for Decision

6.1 Financial Statements

Moved by D. Normington. Seconded by D. Whiteway.

That the board accepts the May, June, July balance sheets and income statements. (22-036)

CARRIED

6.2 Board Committee Reports

6.2.1 Finance Committee –D. Normington informed the board the committee met and discussed the Community Foundation. The committee will discuss the terms of reference and policies at the next meeting.

6.2.2 HR Committee – nothing to report

6.2.3 Planning Committee – E. Fisher reported that the committee met and approved the Occupancy Agreement with minor changes. The board had discussed bringing the MOU to a lawyer but the committee feels that this is no longer necessary for the passing of this agreement.

Moved by E. Fisher Seconded by M. O'Connor.

That the board no longer send the occupancy agreement for outside legal counsel. (22-037)

Moved by E. Fisher Seconded by M. O'Connor.

That the board signs the Occupancy Agreement as presented. (22-038)

6.3 RFD – Close for Staff Development Day

Proposal presented to close GPPL for two days for staff development day.

Moved by M. Erickson. Seconded by M. Byers.

That the library be closed for October 20 and 21 for Staff Development Day.

CARRIED

6.4 Efficiency Audit

The board met with M. Law to discuss the draft Efficiency Audit August 30. B. Peterson requests that the County of Grande Prairie be added to the report as a partner with the City of Grande Prairie.

D. Whiteway recommended a board retreat to discuss the efficiency audit and develop a framework for implementing the audit for both the board and director.

Moved by D. Whiteway. Seconded by E. Fisher.

That the board accept the efficiency audit for information with the commitment that the board meet by the end of November to discuss expectations and plans. D. Cryderman is directed to share the report with staff at her discretion. (22-039)

CARRIED

6.5 In-camera discussion (standing item)

Not required at this meeting.

7. Other

7.1 News

B. Peterson is encouraged by the meeting tonight and is looking forward to working with the board and their partners to implement the efficiency audit.

A. Miller is looking forward to the board working on improving relationships and will bring the new Director of Community Services D. Lemieux to GPPL for introductions.

D. Cryderman informed the board that the CBC will be moving into GPPL in a shared rental agreement between the City of Grande Prairie and GPPL.

8. Next Meeting

October 11, 2022

9. Adjournment

Meeting was adjourned at 6:51 p.m.

Minutes Approved:

Chairperson

Date